

Position Description  
Local Unit Chairperson

Position Title

Chairperson  
ONA local unit

General Summary

Responsible for having an overall view of the local unit activities while facilitating and evaluating the unit's short-term and long-term strategic goals.

General Responsibilities

- A. Presides at meetings, conveys acceptance of all points of view, with confidence and confidentiality.
- B. Fosters internal organizing by motivating unit members to carry out unit activities.
- C. Develops an overall strategic plan and implements and evaluates specific goals in a timely fashion.
- D. Delegates responsibilities and the necessary authority and confidence to the members who assume the goals.
- E. Maintains a professional image of the local unit and of nursing.
- F. Effectively communicates the wishes of the entire unit.
- G. Reports to and from ONA and the local unit, providing information through the appropriate channels of communication.
- H. Other duties as assigned specifically in the local unit bylaws, such as chair of the negotiating committee; ex officio member, with vote, of all committees except the nominating committee; appoint special committees as necessary.

Qualifications

- 1. Registered nurse, member of ONA and the local unit association.
- 2. Knowledge of parliamentary procedure.
- 3. Election into office for the terms designated in the local unit bylaws.